



**ARKANSAS BOARD OF DISPENSING OPTICIANS**

Post Office Box 627

Helena, AR 72342

Voice and Fax Line: (870) 572-2847

Cell (601) 954-1278

Dear Office Permit Holder:

Enclosed you will find the Office Permit Renewal Form for the year 2016-2017. Arkansas Code Annotated §17-89-408 requires that your Office Permit must be renewed on or before July 1, 2016. In order to insure timely renewal and receipt of your Office Permit for 2016-2017, renewal forms and fees must be returned or postmarked not later than June 10, 2016.

Please answer all questions. List all apprentice, registered, and licensed opticians working in the optical business. A completed renewal form along with the renewal fee of \$60.00 must be postmarked or received in the Board office by June 10, 2016 to insure that you will receive your 2016-2017 Office Permit by July 1, 2016. If your optical business operates after July 1, 2016 without the 2016-2017 Office Permit properly displayed, you and your employees may be found in violation of Board Rules.

We have also included a copy of the current renewal form. Please make sure all your employees have the correct renewal form and have it completed and postmarked by June 10, 2016. You may make copies if necessary. If you have any questions, please feel free to contact the board at the address given above.

Sincerely,

**ARKANSAS BOARD OF DISPENSING OPTICIANS**

Jerry Himes  
Secretary

Enclosure